

Vidya Vikas Education Trust's
LORDS UNIVERSAL COLLEGE OF LAW, MUMBAI 400 104

APPLICATION FOR TRANSCRIPT

N.B. Please complete this form and submit it to the College Office.

Incomplete forms will not be considered.

Charges for Transcripts: Rs. 1000/- for 5 copies. Every additional copy will be charged at rate of Rs. 50/- per copy.

To,
The Principal,
Lords Universal College of Law,
Goregaon (West),
Mumbai: 400 104.

Sir/Madam,

I wish to apply for transcripts. Given below is the required information and documents.

1. Personal Details: (PLEASE USE CAPITAL LETTERS ONLY)

NAME: _____
(Surname) (Name) (Father's Name)

2. E-mail Address: _____ Current Student Alumnus

If Current student, Semester _____, Division ____ of _____ Year LL.B. / B.L.S. LL.B. Degree Course

If Alumnus, Specify Final Year of LL.B. / B.L.S. LL.B. Degree Course _____

3. Permanent Address: _____

Current Address (If different from permanent address): _____

Tel: (Resident): _____ Mobile No: _____

4. Purpose for applying for a Transcript: _____

No. of Copies required: _____

5. University Application Details:

Details of University (s) applying to: (Please ✓ the appropriate box)

Country: USA UK Canada Australia Other _____

Course Name: _____

I certify that the information given above is true and the documents attached are original and authentic.

I further state that I will use the documents for the reasons stated above.

Date:

Signature of the student/ Parent/ Guardian.

DOCUMENTS REQUIRED WITH THIS FORM:

- ✓ Original copies of the Mark sheets / Self Attested copies of the Mark sheets of all the attempts and all the classes.
- ✓ Written application
- ✓ Copies of the form of the foreign university (ies) the student wishes to apply
- ✓ If the applicant is other than the student, a letter duly signed by the student authorizing the applicant to apply for and collect the transcript on his/her behalf. The application must be in original. Copy of the mail or Photocopy of the application will not be entertained.